

**Central University of Punjab  
Department of English**

**Minutes of Meeting of Board of Studies**

A meeting of Board of Studies of the Department of English was held on April 27, 2022 at 02.00 pm. The following members attended the meeting:

1. Dr. Shahila Zafar, Chairperson, HoD, Department of English, CUPB
2. Prof. Alpna Saini, Professor, Department of English, CUPB
3. Dr. Vipin Pal Singh, Associate Professor, Department of English, CUPB
4. Dr. Dinesh Babu P., Assistant Professor, Department of English
5. Dr. Prithvi Raj, Assistant Professor, Department of English
6. Dr. Rajinder Kumar, Associate Professor, Department of Hindi
7. Dr. Ramanpreet Kaur, Assistant Professor, Department of Punjabi
8. Dr. Chhavi Garg, Assistant Professor, Department of Mass Communication and Media Studies, CUPB.
9. Dr. Rajni Sahota, Assistant Professor, Department of History, CUPB.
10. Prof. G.J.V. Prasad, Professor, Centre for English Studies, Jawaharlal Nehru University, Delhi.
11. Prof. Rajneesh Arora, Professor, Department of Linguistics and Contemporary English, English and Foreign Languages University, Hyderabad ( Lucknow Campus)
12. Prof. Dhananjay Singh, Professor, Centre for English Studies, Jawaharlal Nehru University, Delhi.
13. Mr. Ravi Kumar, Director, Modlingua Translation, New Delhi

The following agenda items were put up for discussion:

1. To discuss the changes in syllabi and coursework of MA English
2. To discuss the changes in syllabi and coursework of PhD English

The Board discussed the points of the agenda and agreed upon the following:

**Item 1: To discuss the changes in syllabi and coursework of MA English**

The Board of Studies unanimously agreed on the syllabi and coursework of MA English for 2022-24 with some changes as mentioned in the summary sheets attached at Annexure I.

**Item 2: To discuss the changes in syllabi and coursework of PhD English**

The Board of Studies unanimously agreed on the syllabi and coursework of PhD English for 2022-24 with some changes as mentioned in the summary sheets attached at Annexure II.

**Item 3: To discuss inclusion of new elective courses**

On the recommendation of the experts on inclusion of more papers, especially on Irish Literature, Dalit Literature, Translation Studies and Academic Writing, the Board of Studies unanimously agreed to incorporate these papers as soon as possible, in future.

**Item 4: To discuss that fourth semester should not be entirely devoted to Dissertation**

Board members were in agreement about introducing one to two courses related to Academic writing and area of study of the students in the fourth semester along with MA Dissertation. The members were of the opinion that an open-ended elective course be introduced in the fourth semester, specifically designed keeping in mind the needs of the students for writing the dissertation.

**Item 5: To discuss the evaluation pattern of dissertation proposal and dissertation**

Board members suggested that supervisors should not be given 50% weightage in evaluating the dissertation proposal (3rd semester) and final dissertation (4th semester). Not more than 25% weightage should be given to the supervisor of the student. 75% weightage should be equally divided between other members of the evaluation committee i.e. external expert, HoD and one senior faculty member of the department.

The Board approved the above-mentioned points 4 & 5, and decided to seek Dean Incharge Academics's response to these points as they are related to the uniform curriculum structure and evaluation pattern being followed by all departments of the university in the context of NEP2020.

(approved online)  
Prof. G.J.V. Prasad

(approved online)  
Prof. Rajneesh Arora

(approved online)  
Prof. Dhananjay Singh

(approved online)  
Mr. Ravi Kumar

*Alpna Saini*  
Prof. Alpna Saini

*Shahila Zafar*  
Dr. Shahila-Zafar

*Vipin Pal Singh*  
Dr. Vipin Pal Singh

*Dinesh Babu P.*  
Dr. Dinesh Babu P.

*Prithvi Raj*  
Dr. Prithvi Raj

*Rajinder Kumar*  
Dr. Rajinder Kumar

*Chhavi Garg*  
Dr. Chhavi Garg

*Ramanpreet Kaur*  
Dr. Ramanpreet Kaur

*Rajni Sahota*  
Dr. Rajni Sahota

## Annexure- I

### Changes in Syllabus of MA English

1. The title of the paper "Introduction to Literature (Eng. 506)" was renamed as "Introduction to the Study of Literature." to reflect the focus of the paper more clearly.
2. As suggested by the members, in conceptualising Graduate Attributes, the phrase "tolerance to diversity" was replaced with "engagement with diversity."
3. Christina Rossetti's 'Goblin Market' and Alice Oswald's 'Full-Length Portrait of the Moon' were added to the paper British Poetry (ENG507) to make it comprehensive.
4. A separate unit on Academic Writing was added in the paper Research Methodology, and Computer Applications (ENG.524) and the paper was renamed as Research Methodology, Academic Writing, and Computer Applications. The credits distribution is: Research Methodology (2 credits), Academic writing (1 credit) and computer applications (1 credit).
5. Children's Literature (Eng.513) moved to the second semester while Cultural Studies: Texts and Interpretations (Eng.527) was moved to the first semester. The course codes have also been changed respectively as follows:  
    ENG.513 Cultural Studies: Texts and Interpretations  
    ENG.527 Children's Literature
6. *Waiting for Godot* Edited by G.J.V. Prasad has been added to the reading list in British Drama.
7. Topics in detail were added unit wise in the *Natyashastra* paper.

## **Annexure – II**

### **Changes in Syllabus of PhD English**

1. Additional texts by Leech and Short, NS Prabhu, McCarthy M. and Evelyn Hatch to were added to Suggested Readings of Discourse Analysis & English Language Teaching: Theory and Practice
2. Translation theories were added to Contemporary Cultural and Literary Theories along with books by Mona Baker, G.J.V. Prasad and Lawrence Venuti on this subject.
3. A Seminar paper (ENG.707) of one credit was added in to help students prepare for thesis writing.
4. The number of hours allocated to unit IV of Applied Language Studies (ENG.710) were increased from 15 to 20.



HoD English &lt;hod.english@cup.edu.in&gt;

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## Request for approval of minutes of meeting of Board of Studies and Revised syllabi

9 messages

HoD English &lt;hod.english@cup.edu.in&gt;

Thu, May 5, 2022 at 10:11 PM

To: gjvprasad@yahoo.com, rajneesharora@efluniversity.ac.in, dj.singh.jnu@gmail.com, modlingua <ravi@modlingua.com>, Alpna Saini <alpna.saini@cup.edu.in>, Shahila Zafar <shahila.zafar@cup.edu.in>, Vipan Pal Singh <vipanpal@cup.edu.in>, Dinesh Babu P <dinesh.babu@cup.edu.in>, Prithvi Raj <prithvi.raj@cup.edu.in>, rajinder.kumar@cup.edu.in, ramanpreet.kaur@cup.edu.in, chhavi.garg@cup.edu.in, rajni.sahota@cup.edu.in, "Ma16 Rakhi Krishna S." <rakhikrishnakamalath@gmail.com>  
Cc: gjvprasad@mail.jnu.ac.in, dhananjay@mail.jnu.ac.in, rajneesharora13@yahoo.co.in

Dear Members,

I thank you for your time and your valuable suggestions during the meeting of the Board of Studies of the Department of English, held on April 27, 2022.

I have attached the minutes of the meeting and the revised syllabi for MA English and PhD English with this mail, and request you to **kindly approve the same**.

With regards,

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Dr. Shahila Zafar

Head of the Department




Department of English | School of Languages, Literature and Culture

Central University of Punjab | Bathinda | Punjab | 151401 | India

Email: hod.english@cup.edu.in

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### 3 attachments

 **Proceedings BoS 27-04-2022.docx**  
26K **PhD English 2022-24 syllabus BoS.docx**  
183K **MA English 2022-24 syllabus BoS.docx**  
238K

Rajni Sahota &lt;rajni.sahota@cup.edu.in&gt;

Fri, May 6, 2022 at 2:17 PM

To: HoD English &lt;hod.english@cup.edu.in&gt;

Dear Madam

I endorse the minutes of the meeting.

with regards

Rajni Sahota

[Quoted text hidden]

Rakhi Krishna S &lt;rakhikrishnakamalath@gmail.com&gt;

Sat, May 7, 2022 at 4:29 PM

To: HoD English &lt;hod.english@cup.edu.in&gt;

I have gone through the minutes and syllabi. Approved, please proceed. Thank you!

Rakhi Krishna S

[Quoted text hidden]

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**Chhavi Garg** <chhavi.garg@cup.edu.in>  
To: HoD English <hod.english@cup.edu.in>

Sun, May 8, 2022 at 6:25 PM

Good evening ma'am  
Minutes are approved from my side.  
Regards  
Chhavi  
[Quoted text hidden]

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**dhananjay singh** <dj.singh.jnu@gmail.com>  
To: HoD English <hod.english@cup.edu.in>

Mon, May 9, 2022 at 11:25 AM

Cc: GJV Prasad <gJVprasad@yahoo.com>, rajneesharora@efluniversity.ac.in, modlingua <ravi@modlingua.com>, Alpna Saini <alpna.saini@cup.edu.in>, Shahila Zafar <shahila.zafar@cup.edu.in>, Vipal Singh <vipal@cup.edu.in>, Dinesh Babu P <dinesh.babu@cup.edu.in>, Prithvi Raj <prithvi.raj@cup.edu.in>, rajinder.kumar@cup.edu.in, ramanpreet.kaur@cup.edu.in, chhavi.garg@cup.edu.in, rajni.sahota@cup.edu.in, "Ma16 Rakhi Krishna S." <rakhikrishnakamalath@gmail.com>, G J V Prasad <gJVprasad@mail.jnu.ac.in>, "Dr. Dhananjay Singh" <dhananjay@mail.jnu.ac.in>, rajneesharora13@yahoo.co.in

Approved.

Best,  
Dhananjay Singh  
Professor & Chairperson  
Centre for English Studies  
&  
Associate Dean  
School of Language, Literature and Culture Studies  
Jawaharlal Nehru University  
New Delhi-110067

On Thu, May 5, 2022 at 10:11 PM HoD English <hod.english@cup.edu.in> wrote:  
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**GJV Prasad** <gJVprasad@yahoo.com>  
Reply-To: GJV Prasad <gJVprasad@yahoo.com>

Mon, May 9, 2022 at 11:43 AM

To: rajneesharora@efluniversity.ac.in, dj.singh.jnu@gmail.com, modlingua <ravi@modlingua.com>, Alpna Saini <alpna.saini@cup.edu.in>, Shahila Zafar <shahila.zafar@cup.edu.in>, Vipal Singh <vipal@cup.edu.in>, Dinesh Babu P <dinesh.babu@cup.edu.in>, Prithvi Raj <prithvi.raj@cup.edu.in>, rajinder.kumar@cup.edu.in, ramanpreet.kaur@cup.edu.in, chhavi.garg@cup.edu.in, rajni.sahota@cup.edu.in, "Ma16 Rakhi Krishna S." <rakhikrishnakamalath@gmail.com>, HoD English <hod.english@cup.edu.in>  
Cc: gJVprasad@mail.jnu.ac.in, dhananjay@mail.jnu.ac.in, rajneesharora13@yahoo.co.in

Approved.

prasad

GJV Prasad

Professor (Retired)  
Centre for English Studies  
School of Language Literature & Culture Studies

Jawaharlal Nehru University  
New Delhi 110067 India

[http://www.pencraftinternational.com/pencraft\\_violets.html](http://www.pencraftinternational.com/pencraft_violets.html)

<https://www.bloomsbury.com/in/india-in-translation-translation-in-india-9789388414197/>

<https://www.routledge.com/Disability-in-Translation-The-Indian-Experience-1st-Edition/Sati-Prasad/p/book/9780367333874>

<https://www.simonandschuster.co.in/books/A-Red-necked-Green-Bird/Ambai/9788195057115>

<http://gJVprasad.wordpress.com>

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Prithvi <prithvi.raj@cup.edu.in>

Mon, May 9, 2022 at 11:49 AM

To: GJV Prasad <gJVprasad@yahoo.com>

Cc: rajneesharora@efluniversity.ac.in, dhananjay singh <dj.singh.jnu@gmail.com>, modlingua <ravi@modlingua.com>, Alpna Saini <alpna.saini@cup.edu.in>, Shahila Zafar <shahila.zafar@cup.edu.in>, Vipan Pal Singh <vipanpal@cup.edu.in>, Dinesh Babu P <dinesh.babu@cup.edu.in>, rajinder.kumar@cup.edu.in, Ramanpreet Kaur <ramanpreet.kaur@cup.edu.in>, chhavi.garg@cup.edu.in, rajni.sahota@cup.edu.in, "Ma16 Rakhi Krishna S." <rakhikrishnakamalath@gmail.com>, HoD English <hod.english@cup.edu.in>, gJVprasad@mail.jnu.ac.in, dhananjay@mail.jnu.ac.in, rajneesharora13@yahoo.co.in

Thank You, Sir.

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Rajneesh Arora <rajneesharora@efluniversity.ac.in>

Mon, May 9, 2022 at 12:27 PM

To: HoD English <hod.english@cup.edu.in>

Cc: gJVprasad@yahoo.com, dj.singh.jnu@gmail.com, modlingua <ravi@modlingua.com>, Alpna Saini <alpna.saini@cup.edu.in>, Shahila Zafar <shahila.zafar@cup.edu.in>, Vipan Pal Singh <vipanpal@cup.edu.in>, Dinesh Babu P <dinesh.babu@cup.edu.in>, Prithvi Raj <prithvi.raj@cup.edu.in>, rajinder.kumar@cup.edu.in, ramanpreet.kaur@cup.edu.in, chhavi.garg@cup.edu.in, rajni.sahota@cup.edu.in, "Ma16 Rakhi Krishna S." <rakhikrishnakamalath@gmail.com>, gJVprasad@mail.jnu.ac.in, dhananjay@mail.jnu.ac.in, rajneesharora13@yahoo.co.in

Approved.

Best,

Rajneesh Arora

Professor and Director

Regional Campus,

English and Foreign Languages University

Shillong-793022

Meghalaya

(On temporary transfer to Shillong from Lucknow)




On 05-May-2022, at 10:11 PM, HoD English <hod.english@cup.edu.in> wrote:

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This message comes to you from an official email ID of the English and Foreign Languages University in India ([www.efluniversity.ac.in](http://www.efluniversity.ac.in)).

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**3 attachments**

-  **Proceedings BoS 27-04-2022.docx**  
26K
-  **PhD English 2022-24 syllabus BoS.docx**  
183K
-  **MA English 2022-24 syllabus BoS.docx**  
238K

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Tue, May 10, 2022 at 8:12 AM

**Ravi Kumar** <ravi@modlingua.com>

To: Rajneesh Arora <rajneesharora@efluniversity.ac.in>

Cc: HoD English <hod.english@cup.edu.in>, gjvprasad@yahoo.com, dj.singh.jnu@gmail.com, Alpna Saini <alpna.saini@cup.edu.in>, Shahila Zafar <shahila.zafar@cup.edu.in>, Vipin Pal Singh <vipanpal@cup.edu.in>, Dinesh Babu P <dinesh.babu@cup.edu.in>, Prithvi Raj <prithvi.raj@cup.edu.in>, rajinder.kumar@cup.edu.in, ramanpreet.kaur@cup.edu.in, chhavi.garg@cup.edu.in, rajni.sahota@cup.edu.in, "Ma16 Rakhi Krishna S." <rakhikrishnakamalath@gmail.com>, gjvprasad@mail.jnu.ac.in, dhananjay@mail.jnu.ac.in, rajneesharora13@yahoo.co.in

Approved.

Rgds

Ravi Kumar

M: +919810268481

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